

Interoffice Memorandum

Karen Choyce

From: Sally A. Keepers

Subject: Advance from Mr. Lay's LOC

Department: Executive

Date: June 28, 2001

On Friday, June 29, 2001, Mr. Lay would like an advance of \$4,000,000 wired as follows:

Bank of America, NA Houston, TX 77002

ABA: 111000025 / Name: Kenneth L. Lay Acct#: 266-253-0707 V

Thanks so much.

CC: Joanne Cortez

Sherrie B. Gibson

Lupe Spencer

EFT-2054F-000014

EC004317240

Respect Form 000-469-E(7/82)

Integrity

Communication

Excellence